



PACS Scan

PACS Scan, PACS Scan XDS, PACS Scan Film

Installation Guide

DOC-PS6.0-IN-EN-REVB

Documentation Notice

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Regulatory and compliance



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General warnings and precautions



To ensure patient safety and adhere to HIPAA Privacy Rule involving patient health information, the Healthcare provider shall assign an unique Accession Number and Medical Record Number (MRN) to identify individual patient's health record affiliated with the patient to prevent erroneous medical data and duplicate identification with other patients.

Symbols glossary



3082 - Manufacturer



2497 - Date of Manufacture



2493 - Catalog number



2498 - Serial number



1641 - Consult instructions for use: Indicates the need for the user to consult the instructions for use.



0434A - Caution: Indicates the need for the user to consult the instructions for use for important information such as warnings and cautions.



2610 - Patient number: Indicates a unique number associated with an individual patient.



Quantity: Indicates the number of units.



Directive 2012/19/EU on waste electrical and electronic equipment (WEEE).

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Download and extract the PACS Scan setup program

To download and extract the PACS Scan setup program to the host computer, complete one of the following steps.

1. From a browser, go to the URL provided by your Hyland representative.
2. If prompted, specify a destination directory and then click **OK** to download the zipped installer.
3. Navigate to the folder with the downloaded installer, right-click the file, and select the extraction option to extract the contents to the appropriate installation folder.

Download the PACS Scan setup program from the installation disc

To download the PACS Scan setup program to the host computer from the installation disc, complete one of the following action.

- Insert the PACS Scan installation disc into the CD-ROM drive of the host computer. In Windows, copy the installation directory from the CD-ROM to the appropriate installation folder.

Install PACS Scan

To install PACS Scan, complete the following steps.



PACS Scan is installed with a generic permission set. Please review the permissions of the installation directory and adjust them if necessary.

1. Navigate to the PACS Scan installation folder, right-click *PacsSCAN Setup.exe* and select **Run as Administrator**.

Note: If the UAC prompt appears, click **Yes**.

2. In the InstallShield Wizard, in the **Select the language for installation** list, select a language and click **OK**.

Note: If the InstallShield Wizard prompts you to install prerequisites, click **Install**.

3. In the **Welcome to the InstallShield Wizard for PACS Scan** dialog box, click **Next**.
4. On the **License Agreement** page, click **I accept the terms of the license agreement**, read to the bottom of the license agreement, and then click **Next**.
5. On the **Setup Type** page, complete one of the following options.
 - Select **Complete** to install all program features and to use the default directory, and then click **Next**.
 - Select **Custom** and then click **Next**. On the **Custom Setup** page, select the program features you want to install and where you want them to be installed, and then click **Next**.
6. On the **Ready to Install the Program** page, click **Install**.

InstallShield begins installing PACS Scan. If prompted, follow the on-screen instructions to install any missing requirements or prerequisites.

7. On the **InstallShield Wizard Completed** page, click **Yes, I want to restart my computer now**.
8. Click **Finish**.

License PACS Scan

To license PACS Scan, complete the following steps.

1. To launch PACS Scan, double-click the **PACS Scan** desktop icon.
2. In the **PACS Scan License** dialog box, in the **System ID** box, note the system ID.
3. To obtain a license key, visit <https://community.hyland.com> or send an email to key-pacsgear@hyland.com. In the body of the email, type the following information.
 - Site name
 - City, State/Province
 - Country/Region
 - Product Name
 - System ID
 - Department/Workstation
4. When you receive your license key, enter it in the **License key** box.
5. To install a demo, select the **Enable demo** check box. In the **Expiration** box, type the expiration date.
6. Click **OK**.