DocuSign Envelope ID: 86FD7A83-ED63-4B39-AF38-A29B2FCB7405

PACSgear Enterprise Server Installation Guide

DOC-PSM3.2-IN-EN-REVC

Date: June 2023

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Regulatory and compliance

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General warning and precautions

To ensure patient safety and adhere to HIPAA Privacy Rule involving patient health information, the Healthcare provider shall assign an unique Accession Number and Medical Record Number (MRN) to identify individual patient's health record affiliated with the patient to prevent erroneous medical data and duplicate identification with other patients.

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Symbols glossary

ISO - 15223-1 - Medical devices - Symbols to be used with medical device labels, labeling, and information to be supplied.

3082 - Manufacturer: Indicates the medical device manufacturer.

ISO - 15223-1 - Medical devices - Symbols to be used with medical device labels, labeling, and information to be supplied.

Authorized representative in European Community: Indicates the authorized representative in the European union. Symbol is accompanied by the name and address of the authorized representative adjacent to the symbol.

ISO - 15223-1 - Medical devices - Symbols to be used with medical device labels, labeling, and information to be supplied.

2497 - Date of Manufacture: Indicates the date when the medical device was manufactured.

ISO - 15223-1 - Medical devices - Symbols to be used with medical device labels, labeling, and information to be supplied.

2493 - Catalog number: Indicates the manufacturer's catalog number so the medical device can be identified.

ISO - 15223-1 - Medical devices - Symbols to be used with medical device labels, labeling, and information to be supplied.

2498 - Serial number: Indicates the manufacturer's serial number so that a specific medical device can be identified.

ISO - 15223-1 - Medical devices - Symbols to be used with medical device labels, labeling, and information to be supplied.

1641 - Consult instructions for use: Indicates the need for the user to consult the instructions for use.

ISO - 15223-1 - Medical devices - Symbols to be used with medical device labels, labeling, and information to be supplied.

0434A - Caution: Indicates the need for the user to consult the instructions for use for important information such as warnings and cautions.

ISO - 15223-1 - Medical devices - Symbols to be used with medical device labels, labeling, and information to be supplied.

2610 - Patient number: Indicates a unique number associated with an individual patient.

Quantity: Indicates the number of units.

Directive 2012/19/EU on waste electrical and electronic equipment (WEEE).

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ISO/DIS ISO 15223-1 - Medical devices - Symbols to be applied to be used with medical device labels, and information to be supplied.

Indicates the item is a medical device.

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What is PACS Scan Mobile?

The PACS Scan Mobile client is an Android and iOS application for mobile devices that allows you to easily capture images and videos and then send them to patient studies on DICOM archives. With proper authorization, you can query and retrieve a patient study from a worklist or create a new patient record. You can take photos and videos. You can manipulate photos, for example, crop or rotate, and also annotate them prior to sending to other locations. You cannot alter videos prior to sending. You can delete unwanted images and videos prior to sending.

Install PACSgear Enterprise Server

PACS Scan Mobile is included with PACSgear Enterprise Server. Install PACSgear Enterprise Server by following the instructions in the PACSgear Enterprise Server Installation and Setup Guide.

License PACS Scan Mobile

Prerequisite Obtain a license key by sending an email to key-pacsgear@hyland.com. In the body of the email, type the following information: Hospital Name, City, State, Country/Region, Product Name, System ID, and Department/Workstation.

If PACS Scan Mobile was included in your purchase of Pacsgear Enterprise Server when you first installed Pacsgear Enterprise Server, you do not need to license PACS Scan Mobile and you can skip this procedure. If you purchase a new PACS Scan Mobile license for an existing Pacsgear Enterprise Server installation, complete the following steps to update your license.

1. From a web browser, go to *http://localhost/pgapps*.

   Note: If not logging in from the server computer, substitute localhost with the IP address of the server computer.

2. In PACSgear Enterprise Server, on the **Help** menu, select **About**.
3. In the list of products, next to PACS Scan Mobile, click **License key**.
4. Click **Change** and enter your license key.
5. Click **Save**.

Result After licensing PACS Scan Mobile, the Login page opens.

Install the PACS Scan Mobile app and provision your device

Prerequisite Install and license Pacsgear Enterprise Server.

To install the PACS Scan Mobile app and provision your mobile device, complete the following steps.

1. In the iTunes store, install and open the PACS Scan Mobile app.
2. On a PC, log in to Pacsgear Enterprise Server.
3. On the PACS Scan Mobile app, tap the QR code icon.

   The camera of the mobile device turns on.
4. Point the camera at the QR code on the PC screen until the **Settings Updated** message appears.

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Confirm the server address

To confirm the server address, complete the following steps.

Your PACS Scan Mobile app registers the address of its Pacsgear Enterprise Server instance. If you have questions about the server address, contact your support representative.

1. On the mobile device, launch the app.
2. To view the server address, on the login screen, tap the information icon.
3. Tap anywhere to return to the login screen.

Log in to PACS Scan Mobile for the first time

To log in to PACS Scan Mobile for the first time, complete the following steps.

1. On the log in screen, type your user name and password and tap **Log In**.
2. Optional. To save your thumbprint, click **Yes**, and then press your thumb on the thumbprint reader.

   Note: This step is only available if you registered your thumbprint when you set up your mobile device.

3. Optional. If your device supports **Face ID**, click **Yes** to enable the **Face ID** log in.

Log in to PACS Scan Mobile with Touch ID or Face ID

Prerequisite Your mobile device must include a Touch ID or Face ID function.

If you saved your thumbprint the first time you logged in, you can log in again using Touch ID. To log in using Touch ID, complete the following steps.

1. On the log in screen, tap the thumbprint icon.
2. Press your thumb on the thumbprint reader.
3. If you enabled **Face ID** the first time you logged in, you can log in again using your **Face ID**. To log in using your face, complete the following sub-steps.
   1. On the log in screen, tap the **Face** icon.
   2. Perform a **Face ID** unlock.